

# Mary Tavy Jubilee Group

## GRANT APPLICATION FORM

Small grants are available for projects which fall within Mary Tavy Jubilee Group's Aims & Objectives:  
***The advancement of community development, environmental improvement and heritage, through projects undertaken by and for the residents of the parish of Mary Tavy.***

Grants are not available for individuals and can only be given to organisations which have their own bank account.

### Please read these notes before submitting your application:

1. There is no specific financial limit for a grant application but the trustees would prefer to be able to make small grants to several organisations rather help few organisations with larger grants.
2. The Jubilee Group trustees will meet approximately every two months to consider grant applications.
3. The trustees' decision on whether or not to offer a grant is final.
4. The trustees may decide to give the full amount of the grant in one tranche or if appropriate for the project may decide to offer it in smaller sums split across an appropriate period of time.
5. Organisations will be required to provide reports from time-to-time on the spending of the grant money, and any monies not spent within 6 months, unless agreed in advance, must be returned to the Jubilee Group.
6. If you prefer to create your application digitally you may, but make sure you provide all the information requested.
7. You may add any other documents or photographs you think will help your application.
8. Return this application to **mail@mtjubileegroup.co.uk**.

### Contact person:

Name \_\_\_\_\_ Email \_\_\_\_\_  
Phone \_\_\_\_\_ Position in organisation \_\_\_\_\_

### Organisation:

Name of the organisation \_\_\_\_\_  
Website \_\_\_\_\_  
Purpose of the organisation \_\_\_\_\_  
When was the organisation founded? \_\_\_\_\_ Is it based in Mary Tavy? Yes / No  
Does the organisation have a set of Aims and Objectives or similar? Yes / No  
Is the organisation a charity? Yes / No  
if yes is the charity registered? Yes / No  
What are the organisation/charity's stated Aims and Objectives? \_\_\_\_\_

### Project for which a grant is sought:

Name of the project \_\_\_\_\_  
Describe the project (continue on a separate sheet if necessary) \_\_\_\_\_  
How do you know this project is needed by the community? \_\_\_\_\_  
What is the time-frame for the project? \_\_\_\_\_ How much is being requested £ \_\_\_\_\_

***Where relevant please use a separate sheet to provide extra details of how the amount requested has been calculated, to give break-downs of the cost and provide quotes or other evidence to support the application.***

Payments will be made by bank transfer, please provide details of the organisations' bank

Account name \_\_\_\_\_ Account number \_\_\_\_\_ Sort code \_\_\_\_\_

**Declaration:** Signed \_\_\_\_\_ Date \_\_\_\_\_